

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING
May 6, 2013
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board Vice President at 6:32 p.m. in the Auditorium at the J.P. Case Middle School.

Members Present

Robin Behn	Laurie Markowski
Bruce Davidson	Doris McGivney
Anna Fallon*	Dennis Copeland
Justine Levine	

Members Absent

Marianne Kenny
Patrick Larmore

***arrived at 6:35 p.m.**

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On the motion of Ms. McGivney, seconded by Ms. Behn, the meeting was adjourned, unanimously viva voce, at 6:32 p.m. to executive session in Room D111.

The Board returned to public session at 7:02 p.m. in the Auditorium.

All Reorganizational items VII through XLIII were approved under one motion made by Mr. Davidson, seconded by Ms. Markowski.

- VII. Approval was given to designate the following banking institutions as depositories for the purpose of investment of funds of the school district by the Business Administrator/Board Secretary for the 2013-2014 school year:
- | | |
|--------|-------------------------|
| MBIA | CLASS |
| NJ-ARM | NJ Cash Management Fund |
- VIII. Approval was given to authorize the Board President to sign all legal documents, payrolls and warrants, and the Board Vice President to sign same when the President is not available for the 2013-2014 school year.
- IX. Approval was given to authorize payment of bills between Board meetings for the 2013-2014 school year.
- X. Approval was given to authorize the procurement of goods and services through the attached list of state contract vendors for the 2013-2014 school year.
- XI. Approval was given to adopt the attached Chart of Accounts for the 2013-2014 school year.
- XII. Approval was given to designate the Hunterdon County Democrat & The Courier News as the official newspapers for the district for the 2013-2014 school year.
- XIII. Approval was given to adopt the existing courses of study, course guides, curriculum and textbooks of the Flemington-Raritan Regional Board of Education. Whenever new course guides are developed or existing guides revised, they shall be presented to the Board for review and approval.

- XIV. Approval was given to adopt the existing bylaws and policies of the Flemington-Raritan Regional Board of Education established for its own operation and the operation of the school district, including the administrative regulations developed to implement policies, be adopted for the life of the 2013-2014 Board of Education.
- XV. Approval was given to reaffirm that in accordance with Board Policy 2360 the district is in compliance with the Children's Internet Protection Act.
- XVI. Approval was given to employ Comegno Law Group, P.C. as the Attorney/Special Education for the 2013-2014 school year at an hourly rate of \$175. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5, to provide continuing legal services.
- XVII. Approval was given to designate Brown & Brown Benefit Advisors, Inc., as the Board's broker-of-record for our Horizon group medical, prescription drug, and dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs.
- Brown & Brown Benefit Advisors, Inc.'s responsibilities will include, but are not limited to, negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems.
- Brown & Brown Benefit Advisors, Inc. is authorized to receive commission payment from Horizon, percentages for which are included in Horizon's proposed rates.
- XVIII. Approval was given to employ Strauss Esmay Associates, Inc. as Board Policy Service for the 2013-2014 school year at a fee of \$2,445.
- XIX. Approval was given to employ Suplee, Clooney & Company as public school accountant for the 2013-2014 school year at a fee not to exceed \$17,200 for the 2013-2014 Statutory Audit and \$2,200 for assistance in the preparation of the 2012-2013 CAFR Report in accordance with the reporting requirements of GASB #34. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5, to provide continuing auditing services. The district has received and evaluated their current External Peer/Quality Report as required by N.J.A.C. 6A:23-2.2(i).
- XX. Approval was given to employ DI Group Architecture/Engineering Services as the Architect of Record for the 2013-2014 school year. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5, to provide continuing architectural services. Fees based on the scope of specified projects.
- XXI. Approval was given to employ Centric Insurance Agency as the Risk Management Consultant for the 2013-2014 school year. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5, to provide continuing risk management services at no cost to the district that cannot reasonably be described by written specifications.
- XXII. Approval was given to employ Phoenix Advisors, LLC as Financial Advisor for the 2013-2014 school year. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5, to provide continuing financial advisory services.
- XXIII. Approval was given to designate Investors Bank, N. A. as official depository for school funds for the 2013-2014 school year.
- XXIV. Approval was given to authorize the attached list of employees to have signature authority for the 2013-2014 school year.
- XXV. Approval was given to employ American Appraisal Association to conduct an annual district-wide inventory service at an amount not to exceed \$10,600.
- XXVI. Approval was given to appoint Stephanie Voorhees as Attendance Officer for the 2013-2014 school year.

- XXVII. Approval was given to appoint James Shumate as Safety and Health Designee for the 2013-2014 school year.
- XXVIII. Approval was given to appoint Stephanie Voorhees as Board Secretary and Kim Parisi as Alternate Board Secretary for the 2013-2014 school year.
- XXIX. Approval was given to appoint Stephanie Voorhees as Public Agency Compliance Officer for the 2013-2014 school year.
- XXX. Approval was given to appoint Stephanie Voorhees as the Purchasing Agent for the 2013-2014 school year.
- XXXI. Approval was given to appoint Stephanie Voorhees as Custodian of Records for the 2013-2014 school year.
- XXXII. Approval was given to appoint Mark Masessa as Affirmative Action Officer for the 2013-2014.
- XXXIII. Approval was given to appoint Karen Slagle as Section 504 Program Coordinator and the Stephanie Voorhees as Section 504 Facilities Coordinator for the 2012-2013 school year.
- XXXIV. Approval was given to appoint Kay L. Hayes as Treasurer of School Monies for the 2013-2014 school year.
- XXXV. Approval was given to appoint James Shumate as Asbestos Hazard Emergency Response Act Coordinator (AHERA) for the 2013-2014 school year.
- XXXVI. Approval was given to appoint James Shumate as the Integrated Pest Management Coordinator for the 2013-2014 school year.
- XXXVII. Approval was given to appoint James Shumate as Right-to-Know Officer for the 2013-2014 school year.
- XXXVIII. Approval was given to appoint James Shumate as the Indoor Air Quality Designee for the 2013-2014 school year.
- XXXIX. Approval was given to appoint Sandra Pollock as the Chemical Hygiene Officer for the 2013-2014 school year.
- XL. Approval was given to appoint the Superintendent of Schools as the representative to the Hunterdon County ESC Board for the 2013-2014 school year.
- XLI. Approval was given to contract with Sonitrol Security Systems of Central New Jersey, Inc. to provide goods and services for their support and maintenance of proprietary computer hardware and software for the 2013-2014 school year. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5a(19).
- XLII. Approval was given to contract with Siemens Technology to provide goods and services for their support and maintenance of proprietary computer hardware and software for the 2013-2014 school year. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5a(19) .
- XLIII. Approval was given to employ Hunterdon Lock & Safe, Inc. to provide locksmith services for the 2013-2014 school year. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids in accordance with N.J.S.A. 18A:18A-5a(2) to provide goods and services to repair or replace door hardware, locks and keys which cannot reasonably be described by written specifications.
- XLIV. Approval was given to employ R.K. Occupational and Environmental Analysis, Inc. for the 2013-2014 school year. This contract is negotiated and awarded by the Board of Education by resolution at a public meeting without publicly advertising for bids in accordance with N.J.S.A. 18A:18A-5, to provide Right to Know Compliance Services.

- XLV. Approval was given to appoint Pleasant Run Family Physicians, Dr. Damien Rigatti and/or Dr. William Ryan as Medical Inspectors for the 2013-2014 school year at a rate of \$185 per hour, \$100 per in office examination, a retainer fee of \$1,700 and \$40 per school for medical waste disposal.
- XLVI. Approval was given to endorse the Voluntary Student Accident Insurance Program from Bollinger Insurance Co. for the 2013-2014 school year. The annual premium for students during school time is \$74 and the annual premium for "Round the Clock" coverage is \$128.
- XLVII. Approval was given to establish the following petty cash accounts for the 2013-2014 school year:
- Barley Sheaf School – Karen Gabruk - \$150/month
 - Robert Hunter School – Rebecca Hutto - \$150/month
 - Francis Desmares School – Carol Howell - \$150/month
 - Copper Hill School – Kevin McPeck - \$150/month
 - J.P. Case Middle School – Robert Castellano - \$150/month
 - Reading-Fleming Intermediate School – Kathleen Suchorsky - \$150/month
 - Special Services – Karen Slagle - \$150/month
 - Central Office – Stephanie Voorhees - \$150/month
 - Curriculum and Instruction – Daniel Bland \$150/month

Aye:	Ms. Behn	Ms. Markowski	Nay:	0	Abstain:	0
	Mr. Davidson	Ms. McGivney				
	Ms. Fallon	Dr. Copeland				
	Dr. Levine					

On the motion of Ms. McGivney, seconded by Ms. Behn, minutes of the Executive Session on April 22, 2013 were approved viva voce.

On the motion of Ms. McGivney, seconded by Mr. Davidson, minutes of the Regular meeting on April 22, 2013 were approved viva voce*.

***Dr. Levine abstained.**

CITIZENS ADDRESSED THE BOARD

None

SUPERINTENDENT'S REPORT

Mr. Nolan stated that this week marks Teacher Appreciation Week and National Nurses Week. He took a moment to applaud the outstanding efforts of the teachers, nurses and support staff. He is very thankful and proud for each and every person who works in the Flemington-Raritan School District; they are the heart of the district. Dr. Copeland stated the Board also wanted to recognize the outstanding staff.

PERSONNEL

The next meeting will be May 21, 2013.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

All Personnel items were approved under one motion made by Ms. Fallon, seconded by Ms. McGivney.

1. Approval was given of the revised job description for the position of Anti-Bullying Coordinator, as attached.
2. Approval was given to accept the resignation of Judith **Taylor**, Grade 3 Teacher at Robert Hunter School, effective June 30, 2013, for the purpose of retirement.

3. Approval was given to accept the resignation of Amy **Greenbaum**, Grade 4 Teacher at Francis A. Desmares School, effective June 30, 2013, for the purpose of retirement.

Ms. Behn stated that Ms. Greenbaum was an excellent staff member. She will be missed.

4. Approval was given to accept the resignation of Bettina **Huff**, Resource Center Teacher at Reading Fleming Intermediate School, effective June 30, 2013, for the purpose of retirement.

Ms. McGivney stated that Ms. Huff was an excellent staff member. She will be missed.

5. Approval was given to employ the following staff member. This candidate is/will be highly-qualified for this position.

Item	Last Name	First Name	Position/Location	Date	Salary/Degree /Step	Certification/ College
a.	Mayer	Katherine	Resource Center Teacher/RFIS	September 3, 2013	\$52,170	Provisional - Elementary 5-8 w/Social Studies, Students with Disabilities/ The College of New Jersey

6. Approval was given to employ the following certified staff members for the 2013-2014 school years, as per attached.

Item	Staff	Appendix
a.	Tenured Teachers	A
b.	Tenured Nurses	B
c.	Non-Tenured Nurses	C
e.	Non-Tenured Teachers	E,F,G

7. Approval was given to transfer the following certified staff members for the 2013-2014 school year:

Item	Last Name	First Name	From/Location	To/Location
a.	Staikos	Christine	Grade 3/Copper Hill	Grade 4/Copper Hill
b.	Davis	Lisa	Grade 2/Copper Hill	Grade 3/Copper Hill
c.	Jones	Robert	Grade 4/Robert Hunter	Grade 3/Robert Hunter

8. Approval was given for the following staff member to take days without pay, for personal reasons:

Item	Last Name	First Name	Location	Date(s)
a.	Hernandez	Martin	Barley Sheaf	4/25/2013, 4/26/2013

9. Approval was given to amend the motion of January 7, 2013:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Galletta	Suzanne	BS	Grade 1	Disability Leave	March 11, 2013-May 10, 2013
					Family Leave/NJ Paid	May 13, 2013-June 28, 2013
					Family Leave/NJ Paid	September 3, 2013-November 30, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Galletta	Suzanne	BS	Grade 1	Disability Leave	March 11, 2013-May 17, 2013
					Family Leave/NJ Paid	May 20, 2013-June 28, 2013
					Family Leave/NJ Paid	September 3, 2013-November 30, 2013

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

10. Approval was given to employ the following non-certified staff members for the 2013-2014 school years, as per attached.

Item	Staff	Appendix
c.	Cafeteria Aides	M
d.	Tenured Library Clerks	N
e.	Non-Tenured Library Clerks	O

11. Approval was given to employ Linda **Ferguson**, Cafeteria Aide at Robert Hunter School, effective May 7, 2013. Salary to be \$14.70 per hour for a maximum of 2.5 hours per day, five days a week. Fingerprinting and health exam required.

All Staff – Additional Compensation

12. Approval was given to employ the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate/Stipend
a.	Bradley	Noreen	JPC	Hershey Park Trip	6	\$29.80/hr
b.	Andros	Nahed	Sub	Translator/Spring Conference	1	\$29.80/hr
c.	Alfieri	Brenda	FAD	Kindergarten ESI-R Training	3	\$32.88/hr
d.	DeAnglis	Laurie	FAD	Kindergarten ESI-R Training	3	\$32.88/hr
e.	Liscinsky	Linnea	FAD	Kindergarten ESI-R Training	3	\$32.88/hr
f.	Thompson	Carla	FAD	Kindergarten ESI-R Training	3	\$32.88/hr
g.	Alfieri	Brenda	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
h.	Crowell	Christopher	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
i.	DeAnglis	Laurie	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
j.	Harley	Adrienne	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
k.	McGovern	Susan	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
l.	Shames	Susan	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
m.	Liscinsky	Linnea	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
n.	Thompson	Carla	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
o.	Dmitrenko	Irina	FAD	ESL Summer Program Training	3.5	\$32.88/hr
p.	Flavin	Patricia	RH	ESL Summer Program Training	3.5	\$32.88/hr
q.	Liscinsky	Linnea	FAD	ESL Summer Program Training	3.5	\$32.88/hr
r.	Lurie	Karen	RFIS	ESL Summer Program Training	3.5	\$32.88/hr

s.	Strunk	Carri	RFIS	ESL Summer Program Training	3.5	\$32.88/hr
t.	Tavares	Anabela	RFIS	ESL Summer Program Training	3.5	\$32.88/hr
u.	Thompson	Carla	FAD	ESL Summer Program Training	3.5	\$32.88/hr
v.	Dribbon	Kathy	BS	Spring Concert	2	\$32.88/hr
w.	Enos	Susan	BS	Spring Concert	2	\$32.88/hr
x.	Golding	Dawn	BS	Spring Concert	2	\$32.88/hr
y.	Castellano	Samantha	JPC	Home Instruction	50/hrs	\$29.80/hr
z.	Litchfield	Kristen	RFIS	Home Instruction	50/hrs	\$29.80/hr
aa.	Mazzetta	Kay	CH	Speech Evaluations	40/hrs	Hourly

13. Approval was given to employ the following staff members for additional compensation during the 2013-2014 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate/Stipend
a.	Alfieri	Brenda	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
b.	Crowell	Christopher	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
c.	DeAnglis	Laurie	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
d.	Harley	Adrienne	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
c.	McGovern	Susan	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
d.	Shames	Susan	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
e.	Liscinsky	Linnea	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
f.	Thompson	Carla	FAD	Kindergarten ESI-R Administration	60 hrs. shared	Hourly not to exceed \$40
g.	Dmitrenko	Irina	FAD	ESL Summer Program	36/hrs	Hourly not to exceed \$40
h.	Flavin	Patricia	RH	ESL Summer Program	36/hrs	Hourly not to exceed \$40
i.	Liscinsky	Linnea	FAD	ESL Summer Program	36/hrs	Hourly not to exceed \$40
j.	Lurie	Karen	RFIS	ESL Summer Program	36/hrs	Hourly not to exceed \$40
k.	Strunk	Carri	RFIS	ESL Summer Program	36/hrs	Hourly not to exceed \$40
l.	Tavares	Anabela	RFIS	ESL Summer Program	36/hrs	Hourly not to exceed \$40
m.	Thompson	Carla	FAD	ESL Summer Program	36/hrs	Hourly not to exceed \$40
n.	Servetnick	Kimberly	CH	Summer IEP Meetings	50/hrs	Hourly

14. Approval was given to appoint the following mentor for the 2012-2013 school year. Stipend to be \$550 per year, prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
a.	Susan Fischer	BS	Nicole White

Substitutes

15. Approval was given of the following substitute rates for the 2013-2014 school year:

Teacher/Teacher Assistant	\$100 per day, increases to \$105 after 20 days of substitute service
Nurse	\$150 per day
Secretary	\$12.50 per hour
Library Clerk	\$10.50 per hour
Cafeteria Aide	\$10.50 per hour

16. Approval was given to employ the following applicants as Substitutes for the 2012-2013 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Khalpukov	Vitali	Teacher, Teacher Assistant	Teacher of Spanish-CEAS
b.	Poltz	Lisa	Teacher, Teacher Assistant	Substitute Certificate
c.	Hultz	Beverly	Library Clerk, Cafeteria Aide, Secretary	N/A
d.	Alvarez	Lisette	Teacher, Teacher Assistant, Library Clerk, Cafeteria Aide, Secretary	Substitute Certificate
e.	Pinto	Ariel	Teacher, Teacher Assistant	Substitute Certificate
f.	Thaper	Seema	Cafeteria Aide	Elementary School Teacher-Standard
g.	Cho	Lauren	Teacher, Teacher Assistant, Cafeteria Aide	Substitute Certificate
h.	Duffy	Michele	Teacher, Teacher Assistant	Substitute Certificate
i.	Heidersberger	Mary	Teacher, Teacher Assistant	Elementary School Teacher-Standard, Teacher of Music-Standard
j.*	Meyer	Deirdre	Teacher, Teacher Assistant	Elementary School Teacher-Standard
k.	Li	Yi Ying	Teacher, Teacher Assistant, Library Clerk, Secretary	Substitute Certificate
l.	Jerzewski	Nicole	Teacher, Teacher Assistant	Substitute Certificate
m.	Ingrassia	Aurora	Teacher, Teacher Assistant	Substitute Certificate
n.	Hoff	Ameliese	Teacher, Teacher Assistant	Substitute Certificate
o.	Andrews	Colleen	Secretary	Substitute Certificate

*Ms. Behn abstained from item 16(j).

Field Placements

17. Approval was given for the following students to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Aguero	Orietta	Mercer County Community College	FAD
b.	Cleaver	Jaclyn	Ithaca College	CH

18. Approval was given for the following teacher to observe classes during the 2013-2014 school year:

Item	Last Name	First Name	From	Location
a.	Morales	Stephanie	St. Matthias School	CH

19. Approval was given of the following student teachers for the 2013-2014 school year, pending fingerprinting:

Candidate/College/Univ.	Cooperating Teacher	Location/Position	Dates
Caitlin Haberin/TCNJ	Patricia Kurylo	Copper Hill/1 st Grade	10/21/2013-12/13/2013
Carrie Hornberger/TCNJ	Tracey MacRitchie	Copper Hill/1 st Grade	9/3/2013-12/13/2013
Chelsea Cortese/TCNJ	Karin Alexanderson	Robert Hunter/Music	10/21/2013-12/13/2013

Professional Development/Travel

20. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Flavin	Patricia	PARCC and Common Core Standards Meeting, Montclair, NJ	May 17, 2013	M	\$35
b.	Tonge	Michele	Using the CCSS, PARCC and Educator Evaluation to Drive Student Achievement, Montclair, NJ	May 21, 2013	M,O	\$40
c.	Masessa	Mark	NJTESOL Conference, New Brunswick, NJ	May 30, 2013	R,M,O	\$250
d.	Baker	Carol	Preparing for Teacher and Principal Evaluation: Student Growth Objective and Assessments Monroe Township, NJ	July 30, 2013 and August 1, 2013	R,M	\$330
e.	Pollock	Sandra	Preparing for Teacher and Principal Evaluation: Student Growth Objective and Assessments Monroe Township, NJ	July 30, 2013 and August 1, 2013	R,M	\$330
f.	Pollock	Sandra	NJSELA Spring Roundtable Hillsborough, NJ	May 17, 2013	R,M	\$34
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: *Ms. Behn item 16(j)
 Mr. Davidson Ms. McGivney
 Ms. Fallon Dr. Copeland
 Dr. Levine

CURRICULUM

The next meeting will be June 13, 2013.

All Curriculum items were approved under one motion made by Ms. Fallon, seconded by Mr. Davidson.

Ms. Fallon noted that at the last meeting a Project Based Learning Presentation took place, which was very impressive.

1. Approval was given for Staff Development Workshops, Inc. to conduct a "Literacy and Differentiation" workshop for special education staff on May 7, 2013 for a fee of \$1,500. Funds to be provided through the IDEA-B Grant.
2. Approval was given to employ a consultant from Stronge and Associates Education Consulting, LLC to prepare and present a workshop entitled, Student Growth Objectives 101: Using Data to Determine Educator and Instructional Effectiveness on July 15 and 29, 2013 at a cost not to exceed \$6,000 total.

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Mr. Davidson Ms. McGivney
 Ms. Fallon Dr. Copeland
 Dr. Levine

FACILITIES/OPERATIONS

The next meeting will be May 29, 2013.

All Facilities/Operations items were approved under one motion made by Ms. Behn, seconded by Ms. McGivney.

1. Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for the Capital Improvements for the Flemington-Raritan School District.

2. Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for the Backflow Preventers Integration at Francis A. Desmares for the Flemington-Raritan School District.
3. Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for the Fire Pump Replacement at Robert Hunter for the Flemington-Raritan School District.
4. Approval was given to authorize DIGroup Architecture/Engineering Services for the 2013 Capital Improvement projects stated above for the District at a cost of \$87,950.
5. Approval was given to authorize DIGroup Architecture/Engineering Services for the Backflow Preventers Integration stated above for the District at a cost of \$9,500.
6. Approval was given to authorize DIGroup Architecture/Engineering Services for the Fire Pump Replacement stated above for the District at a cost of \$18,500.

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Mr. Davidson Ms. McGivney
 Ms. Fallon Dr. Copeland
 Dr. Levine

TRANSPORTATION

The next meeting on May 8, 2013 was cancelled.

FINANCE

The next meeting on May 8, 2013 was cancelled.

All Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. McGivney.

1. Approval was given to amend the motion of April 8, 2013:

for the following projects to be submitted to the New Jersey State Department of Education as "Other Capital Projects":

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education approve the submission of the following projects to the New Jersey State Department of Education as "Other Capital Projects" whereby State funding will not be requested. The Long Range Facilities Plan will also be amended to be consistent with the following projects:

- a. Barley Sheaf Elementary School: Security Upgrades. State Project No. 1510-030-13-2000.
- b. Copper Hill Elementary School: Security Upgrades, Lavatory replacement at six gang toilet rooms. State Project No. 1510-033-13-2000.
- c. Francis A. Desmares Elementary School: Security Upgrades, Building Envelope Repair, Exterior Entrance Canopy Repair, Addition of Backflow Preventors to Limited-Area Fire Suppression System and Blacktop Overlay at Parking Area at side of school. State Project No. 1510-035-13-2000.
- d. J.P. Case Middle School: Security Upgrades and Building Envelope Repair. State Project No. 1510-045-13-2000.
- e. Reading-Fleming Intermediate School: Security Upgrades, Partial Reroof, Partial Replacement of Finish Flooring at Corridors and Replacement of Exterior Wooden Stair Leading to Park Area. State Project No. 1510-040-13-2000.
- f. Robert Hunter Elementary School: Security Upgrades and Replacement of HVAC Equipment at Room Nos. 135, 136 and 137 and replacement of existing Fire Pump. State Project No. 1510-050-13-2000.

Each project noted above will be submitted to the New Jersey State Department of Education under a separate project application.
 to read:

for the following projects to be submitted to the New Jersey State Department of Education as "Other Capital Projects":

BE IT RESOLVED, that the Flemington-Raritan Regional Board of Education approve the submission of the following projects to the New Jersey State Department of Education as “Other Capital Projects” whereby State funding will not be requested. The Long Range Facilities Plan will also be amended to be consistent with the following projects:

- a. ~~Barley Sheaf Elementary School: Security Upgrades. State Project No. 1510-030-13-2000.~~
- b. Copper Hill Elementary School: Security Upgrades, Lavatory replacement at six gang toilet rooms. State Project No. 1510-033-13-2000.
- c. Francis A. Desmares Elementary School: Security Upgrades, Building Envelope Repair, Exterior Entrance Canopy Repair, Addition of Backflow Preventors to Limited-Area Fire Suppression System and Blacktop Overlay at Parking Area at side of school. State Project No. 1510-035-13-2000.
- d. J.P. Case Middle School: Security Upgrades and Building Envelope Repair. State Project No. 1510-045-13-2000.
- e. Reading-Fleming Intermediate School: Security Upgrades, Partial Reroof, Partial Replacement of Finish Flooring at Corridors and Replacement of Exterior Wooden Stair Leading to Park Area. State Project No. 1510-040-13-2000.
- f. Robert Hunter Elementary School: Security Upgrades and Replacement of HVAC Equipment at Room Nos. 135, 136 and 137 and replacement of existing Fire Pump. State Project No. 1510-050-13-2000.

Each project noted above will be submitted to the New Jersey State Department of Education under a separate project application.

2. Approval was given to cease any and all work regarding the ‘Security Upgrades’ at this time.

Ms. Voorhees noted that costs have already been incurred as the Board had already approved “Security Upgrades” and that the panic hardware was also completed. Dr. Levine noted that the intent is to make the vision, a larger project. Ms. Behn wants all stakeholders to be a part of the decision.

- 3. Approval was given to request that the Superintendent present a Comprehensive Security Plan for the District, the Board recognizes the need to retain an experienced school safety consultant to design such a plan.
- 4. Approval was given to request that the Superintendent form a District Security Advisory Committee (DSAC) to gather input and recommendations from all stakeholders. The Committee members should include but not be limited to, administrators, teachers, other district employees, and BOE members for the 2013-2014 school year.
- 5. Approval was given of the 2013-2014 tax payment schedules for Raritan Township and Flemington Borough as attached.
- 6. Approval was given to establish the following annual maximum expenditures for regular business travel for the 2013-2014 school year pursuant to district travel policies 3440 and 4440:

Child Study Team	\$ 1,500 per employee
Central Administrators & Support Staff	\$ 750 per employee
All Other District Employees	\$ 750 per employee

7. Approval was given to cancel the following outstanding warrant checks:

DATE	CHECK #	AMOUNT
12/11/11	12900	\$12,700.00
01/12/12	23937	\$ 32.99
01/12/12	24003	\$ 1,500.00
02/12/12	24151	\$ 24.28
03/12/12	24301	\$ 50.00
05/12/12	24732	\$ 519.00
	TOTAL	\$14,826.27

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Mr. Davidson Ms. McGivney
 Ms. Fallon Dr. Copeland
 Dr. Levine

COUNTY SCHOOL BOARDS ASSOCIATION

The next meeting to be determined.

Ms. Markowski noted she was elected President, for Hunterdon County.

NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

The next meeting will be May 17, 2013

Hunterdon County Schools are now considered Southern Region. The delegate meeting is scheduled for May 18th. The Board Certification recognition meeting is scheduled for May 17th.

POLICY

The next meeting will be June 28, 2013.

All Policy items were approved under one motion made by Ms. McGivney, seconded by Ms. Markowski.

1. Presentation of the following new policies for first reading, as attached.
 - 2363 Pupil Use of Privately-Owned Technology
 - 9270 Homeschooling
 - 9271 Homeschooled Students Participation in Athletics
2. Presentation of the following new policy, for 2nd reading and adoption, as attached.
 - 2361 Acceptable Use of Computer Networks/Computers and Resources
3. Approval was given to adopt the following revised policies and regulations, as attached.
 - 5512 Harassment, Intimidation & Bullying (Policy/Revised)
 - 7431 Automated External Defibrillators (Policy & Regulation/Revised)
 - 7510 Use of School Facilities (Policy & Regulation/Revised)

Mr. Nolan noted we have begun the process to implement an audit of the policies.

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Mr. Davidson Ms. McGivney
 Ms. Fallon Dr. Copeland
 Dr. Levine

INFORMATION ITEMS

1. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	April 9, 2013	21	Yes	Remedial measures outlined in report.
RFIS	April 15, 2013	22	No	None
RFIS	"This Year" Date of Referral: April 18, 2013	23	No	None
RFIS	March 18, 2013	24	No	None
Desmares	March 20, 2013 (ongoing)	5	No	Remedial measures outline in report.
J.P. Case	April 11, 2013 and ongoing	15	No	None

2. Fire and Security Drills to date for the 2012-2013 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/10	9/19	9/10	9/7	9/7	9/10
Oct	10/3	10/8	10/10	10/4	10/18	10/24
Nov	11/9	11/16	11/19	11/19	11/21	11/12
Dec	12/11	12/19	12/14	12/3	12/20	12/3
Jan	1/4	1/28	1/10	1/29	1/25	1/29
Feb	2/5	2/25	2/13	2/21	2/25	2/25
Mar	3/11	3/18	3/19	3/11	3/21	3/11
Apr	4/2	4/10	4/15	4/4	4/9	4/4

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
Sept	9/14	9/18	9/14	9/14	9/21	9/27
Oct	10/17	10/4	10/19	10/15	-----	10/9
Nov	11/19	11/26	11/9	11/28	11/28	11/29
Dec	12/17	12/17	12/10	12/18	12/10	12/11
Jan	1/15	1/24	1/30	1/14	1/28	1/29
Feb	2/20	2/27	2/27	2/26	2/27	2/27
Mar	3/19	3/20	-----	3/22	3/22	3/22
Apr	4/17	4/15	4/5, 4/26	4/15	4/26	4/23

3. Out of School Suspensions for the month of April:

School	Reason	Duration
Francis A. Desmares	Vandalism	1 Day
J.P. Case	Inappropriate physical contact with another student	1 Day
J.P. Case	Inappropriate physical contact with another student	1 Day

MISCELLANEOUS

All Miscellaneous items were approved under one motion made by Dr. Levine, seconded by Ms. Fallon.

- Approval was given for the following to present science programs to Extended School Year students at Copper Hill School as indicated below. Funds to be provided through the IDEA-B Grant.

Presenter	Date	Fee
Wallaby Tales	7/12/13	\$280
Mad Science	7/19/13	\$325
Franklin Institute	7/26/13	\$430
Dinosaurs Rock	8/2/13	\$1,000

- Approval was given to accept the following homeless students:

Student Number
2002221
2012343

3. Approval was given for the Flemington-Raritan Regional School District to be part of the Cooperative Pricing System for the 2013-2014 school year:

EDUCATION SERVICES COMMISSION
Hunterdon County
Middlesex County
Somerset County

Aye: Ms. Behn Ms. Markowski Nay: 0 Abstain: 0
 Mr. Davidson Ms. McGivney
 Ms. Fallon Dr. Copeland
 Dr. Levine

CORRESPONDENCE

An email was sent to the Superintendent and President regarding Special Education.

OLD BUSINESS

None

NEW BUSINESS

Ms. Markowski noted that on April 18th, 2013 she attended a meeting regarding Special Education. Mr. Nolan will look to see if the program is on their website. Ms. Fallon found out that the annual tradition of Celebration of Learning was cancelled last week. She is concerned that no announcement was publically made as to why. She asked we reinstitute the program. Mr. Nolan noted that we are looking at doing the same project in a different manner. He will make sure he communicates his plan.

CITIZENS ADDRESS THE BOARD

None

ADJOURN

On the motion of Ms. Behn, seconded by Ms. McGivney, the meeting was adjourned at 7:26 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
 Business Administrator/Board Secretary

Upcoming Board Meetings

May 20- Response to Intervention (Rtl) Presentation
 Demographer Report

June 3- Teacher Evaluation Pilot Presentation

June 17

July 22

August 26

September 9

September 23

October 7

October 21

November 4

November 18

December 2

December 16